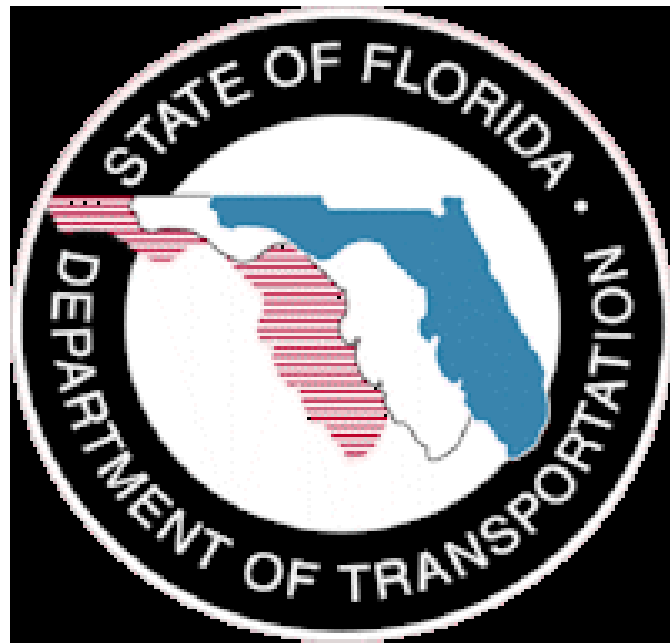


GETAWAY MARKETING, INC.
REPRESENTING
NEW ENGLAND WHEELS, CORP



ORDER PACKET

Contract #TRIPS-09-CV-GM

Commuter Passenger Type Vans

CONTRACT # TRIPS-09-CV-GM

ORDER PACKET FOR
COMMUTER PASSENGER VANS
ON CHEVROLET, GMC AND FORD CHASSIS

GETAWAY MARKETING, INC.
REPRESENTING NEW ENGLAND WHEELS, CORP.

General Information

The Florida Transit Research Inspection Procurement Services Program (TRIPS) issued Proposal #TRIPS-09-CV-RFP to establish a series of state contracts for the purchase of Commuter Passenger Type Vans. Through this process one contract is awarded to one vendor representing one vehicle manufacturer to provide Chevrolet, GMC and Ford passenger vans.

This Order Packet is for Contract #TRIPS-09-CV-GM, which was awarded to Getaway Marketing, Inc., March 2009, to provide New England Wheels, Inc. passenger vans with a Gross Vehicle Weight Rating of 8,600 pounds GVW for Chevrolet / GMC and 9,000 pounds GVW for Ford Chassis.

This Order Packet contains the necessary instructions and forms for agencies to place an order with Getaway Marketing, Inc. to purchase these vehicles. This information can also be found at the TRIPS website – <http://www.floridarips.org> . This Order Packet also provides guidance and clarity on the relationships between the seller, the buyer, and Florida DOT TRIPS program.

The complete Contract #TRIPS-09-CV-GM is accessible from the TRIPS website and contains the following sections:

- **Part 1** - General Requirements and Conditions, and Contractual Provisions
(Including copies of all U.S. DOT Federal Transit Administration certifications)
- **Part 2** - Technical Specifications
- **Part 3** - Options
- **Part 4** - Quality Assurance Provisions
- **Part 5** - Warranty Provisions
- **Part 6** - Paint Schemes

For further information on the TRIPS and Contract #TRIPS-09-CV-GM, please contact either Hank Cusack (813-974-7834) or Cindy Wooten (813-974-9771) at the University of South Florida Center for Urban Transportation Research (CUTR).

Vendor Information

To place an order for a vehicle under Contract #TRIPS-09-CV-GM, contact either Susan Gould or William Gould at Getaway Marketing, Inc.

- **Address:** Getaway Marketing, Inc.
4933 17th Street East
Bradenton, Florida 34203
- **Telephone #:** (941) 747-5486
(877) 287-7287 *Toll Free*
- **FAX #:** (941) 746-8834
- **Contact Persons:** Susan Gould or William Gould

Procedures for Ordering

The following sections provide guidance to be used by the vendor and the agencies in the ordering, delivery, acceptance and payment for vehicles procured under this contract. All parties are advised to fully review the full contract document available on the TRIPS website. Contract #TRIPS-09-CV-GM will be the governing document.

Agencies should understand that each order placed with and acknowledged by Getaway Marketing, Inc. constitutes a contract between the purchaser and Getaway Marketing, Inc. only. The contract implies no duties or responsibilities by the University of South Florida Center for Urban Transportation Research or the Florida Department of Transportation. The terms and conditions of this contract are to be administered and enforced by and between the agency and the vendor.

Ordering Instructions

Agencies must utilize the order forms in this Order Packet to place their orders. Agencies are encouraged to contact and work closely with Getaway Marketing, Inc. in finalizing their orders, to fully understand the options available, to select the floor plans and seating selections, the paint schemes, and any special options or conditions that may impact the final order and purchase price. Please submit a separate order form for each vehicle ordered.

Contract #TRIPS-09-CV-GM is to provide Van Type Vehicles on a 138" W.B. Chevrolet, GMC or Ford chassis with a Gross Vehicle Weight Rating GVW of 8,600 Chevy / GMC and 9,000 pounds Ford. Among the standard components of this vehicle are:

- 4-speed automatic transmission with overdrive
- Gasoline V-8 engine
- Multiple, but limited, floor plan layouts and seating options
- Center passenger aisle for passenger convenience
- Mobility Prep Package standard

- High-back reclining passenger seating with individual reading lamps
- Several options for upgrades
- Independent rear air conditioning
- Many features standard

Most agencies already have an idea on the type and number of seats needed to meet their floor plan requirements. A limited variety of floor plans are available. Agencies should work closely with Getaway Marketing, Inc. to identify desired options and finalize their floor layout plans. Based upon this consultation, Getaway Marketing, Inc. will develop a proposed floor plan based on the Agency's needs and fax a copy of the plan to the Agency for verification and approval.

The Order Packet also includes the description of the available van options to assist the Agency in completing your orders.

Included in this Order Packet are the following forms and information:

- Order Form that provides:
 - Base vehicle prices
 - Unit seating and wheelchair station prices
 - Individual option and prices
 - Sample choice forms
- Sample Order Form – providing an example as how to complete the order form
- Description of Options

Please submit a separate order form for each vehicle ordered. After determining the floor plan and desired individual options, complete the order form and place the number of items in the corresponding quantity column. Multiply the dollar figure in the cost column by the number of items in the quantity column to calculate a total cost for that item. Enter that amount in the total cost column. Add the total cost column amounts together to arrive at the grand total for the vehicle. The grand total will be the figure used on the Agency's purchase order.

Unless your vehicle is funded in part by the FTA Section 5310 grant program, the Agency deals directly with Getaway Marketing, Inc.

Once the details of the van order are finalized, an Agency Purchase Order payable to New England Wheels, Inc. must accompany all orders placed with Getaway Marketing, Inc. for those vehicles funded outside the FTA Section 5310 grant program.

For all vehicles funded through the FTA Section 5310 grant program, a copy of the completed van order form and either an Agency purchase order or a check for the Agency's portion payable to New England Wheels, Inc. must to emailed, faxed or mailed to the CUTR Section 5310 Program Coordinator:

Ms. Cindy Wooten
CUTR Section 5310 Program Coordinator
USF-CUTR
4202 E. Fowler Avenue – CUT100
Tampa, Florida 33620-5375
Telephone: (813) 974-9771
Fax: (813) 396-9345

The CUTR Section 5310 Program Coordinator will verify the van order accuracy, complete the request for the FDOT share, and forward the request to Tallahassee for the FDOT purchase order. When the FDOT purchase order number is assigned, the CUTR Section 5310 Program Coordinator will submit the van order to Getaway Marketing, Inc. and notify the Agency of the van order status.

Getaway Marketing, Inc. will provide written confirmation to the Agency and/or CUTR of the receipt of the order within seventy-two (72) hours of receiving the order with purchase order. At a minimum, the acknowledgement of the order will contain:

- The Agency's purchase order number
- The date the order was received
- The date the order was placed with the manufacturer
- The production and VIN number when available
- The estimated delivery date (when available)

Delivery

Completed units must be delivered to Agency within ninety (90) days from receipt of chassis or purchase order, whichever occurs last.

In the event of delay in completion of the delivery of vehicles beyond the date specified in the contract, in addition to any granted extensions agreed to in writing by the Agency, the Agency may assess as liquidated damages, twenty five dollars (\$25.00) per calendar day per vehicle.

Each vehicle purchased through TRIPS shall be routed to the FDOT Springhill Inspection Facility, located in Tallahassee, Florida, for an inspection prior to delivery to Getaway Marketing, Inc.

Getaway Marketing, Inc. should see that all identified defects are corrected prior to final delivery to the procuring agency. This inspection by the TRIPS is not represented as being "all inclusive" and in no way relieves the dealer from the required Pre-Delivery Inspection (PDI).

Prior to the vehicle(s) being delivered, Getaway Marketing, Inc. must perform a PDI. Upon completion of a PDI, Getaway Marketing, Inc. will be required to deliver the vehicles to the Purchaser. The dealer shall notify both the purchasing Agency and the FDOT District

Office a minimum of 48 hours in advance to arrange a delivery time.

The vehicle shall be delivered with all Contractor/manufacturer's quality control checklists including road test and final inspection (properly completed and signed by an authorized plant representative). Other documents/items required at delivery include:

- Copy of Manufacturer's Certificate of Origin
- Copy of Application for Certificate of Title
- Bill of Sale
- Warranty Papers (forms, policy, procedures)
- Maintenance Schedule
- Operators' manual
- Invoice (To include contract number, P.O. number, VIN#, and agency name)

Final Acceptance

Delivery of the vehicle(s) by Getaway Marketing, Inc. does not constitute acceptance by the Agency. The vehicle will be considered "accepted" upon passing the inspection and issuance of an acceptance letter by the Agency.

The terms of the contract state that an Agency has ten (10) calendar days after receiving the vehicle(s) to perform the Post Delivery Inspection and issue either a "Letter of Acceptance" or a "Letter of Rejection" to Getaway Marketing, Inc. and the Florida DOT District Office contact. The "Letter of Rejection" will state and describe the areas to be found in noncompliance with the bid specifications, incompleteness, or any defective or damaged parts.

A vehicle should be rejected if any items are missing, defective, altered, incorrect, or incomplete. In the event a vehicle(s) is delivered incomplete or contains any defective or damaged parts, the said parts will be removed and replaced by Getaway Marketing, Inc. New parts will be furnished and installed by Getaway Marketing, Inc. at no cost to the Agency. If there is work involved, warranty or otherwise, to repair or place the vehicle(s) in proper complete condition, such repairs will be made by an approved firm in accordance to the warranty provisions of the contract.

Placing the vehicle(s) in revenue service will automatically constitute "acceptance". In such circumstances, a "Letter of Acceptance" should still be sent to Getaway Marketing, Inc.

Acceptance of the vehicles shall not release the Contractor from liability for faulty workmanship or materials.

Payment

For vehicle purchased without funding from the FTA Section 5310 grant program, the Agency should complete all necessary paperwork and submit its request to process the Agency purchase order payment to New England Wheels, Inc. within five (5) days after the delivery and/or acceptance of the vehicle.

The remittance information is: New England Wheels, Inc.
Attn: Jerry Dann
33 Manning Road
Billerica, MA 01821

For all vehicles funded through the FTA Section 5310 grant program, the Agency should approve and process its purchase order to allow a check for the Agency amount to be sent to New England Wheels, Inc. for its share of the vehicle. If, instead of a purchase order, a check was provided at the van order request time, forward all invoices to the CUTR Section 5310 Program Coordinator along with the acceptance letter.

Upon receipt of the Agency's portion of the vehicle, Getaway Marketing, Inc. will contact the CUTR Section 5310 Program Coordinator with a request to process the FDOT purchase order payment approval.

The remittance information is: New England Wheels, Inc.
Attn: Jerry Dann
33 Manning Road
Billerica, MA 01821

The total purchase price should be paid in full within sixty (60) days after acceptance of each vehicle. Agencies should note that failure to meet the net 60-day payment terms could result in the assessment of interest and other penalties. Terms are those shown in Price Proposal Form F of the contract document. A 2% monthly service charge will be added to all past due accounts.

EXHIBIT A

ORDER FORM

ORDER FORM
CONTRACT #TRIPS-09-CV-GM
ORDER PACKET FOR
COMMUTER PASSENGER VANS
ON CHEVROLET, GMC AND FORD CHASSIS
GETAWAY MARKETING, INC.
REPRESENTING NEW ENGLAND WHEELS, CORP.

AGENCY NAME: _____ **DATE:** _____

PURCHASE ORDER NUMBER: _____

CONTACT PERSON: _____
(Name, Telephone Number AND Email Address)

April 2010

Item	Unit Cost	Quantity	Total Cost
Base Vehicle Type and Options			
Chevrolet or GMC 135" W.B. 8,600 Chassis GVW	PENDING		
Ford E-250 138" W.B. 9,000 Chassis GVW	\$30,895		
<i>FORD ONLY</i> – Extended Warranty 5yr/100,000	\$2,795		
Engine grill and exterior trim upgrade	\$386		
Aluminum wheels & mounted full size spare tire	\$450		
HawkEye Plus Reverse Assistance System	\$425		
Reverse Monitor in rear view mirror with camera	\$565		
Exterior Paint Scheme Choices			
Standard Paint Scheme Reflective Stripping	\$150		
Passenger Compartment Upgrades			
Standard seating (<i>per person</i>)	\$501		
Seating unit upgrade – driver & front pass. seat	\$380		
Full floor color-keyed carpeting	\$200		
Stainless steel passenger door entry step	\$750		
Doorway hand-hold stanchion	\$125		
Seating fabric upgrade	\$28		
Passenger individual electrical outlets	\$75		
Integrated child seat	\$457		
Emergency Exit Window	\$30		
Wi-Fi Internet Access basic system	\$750		
Wi-Fi internet access amplifier	\$325		
Ferno Model35-A Mobile Transporter	\$3,500		
Ferno Model 35-A Fastener System	\$850		
GRAND TOTAL	----		

CHOICES FORM

CONTRACT #TRIPS-09-CV-GM
ORDER PACKET FOR
COMMUTER PASSENGER VANS
ON CHEVROLET, GMC AND FORD CHASSIS

GETAWAY MARKETING, INC.
REPRESENTING NEW ENGLAND WHEELS, CORP.

BASIC CHASSIS

Check one: Chevrolet or GMC ____ Ford ____

SEATING AND FLOORING CHOICES

Seating Colors: (circle one) Blue Beige Black Burgundy

Flooring Colors: (circle one) Blue Gray Green Brown

Cloth Color Schemes & Color Coding:

Freedman Level 1 Newport Vinyl's
Freedman Level 1 Oxen Vinyl's
Freedman Level 1 Olefin Fabric

EXHIBIT B

SAMPLE ORDER FORM

SAMPLE ORDER FORM
CONTRACT #TRIPS-09-CV-GM
ORDER PACKET FOR
COMMUTER PASSENGER VANS
ON CHEVROLET, GMC AND FORD CHASSIS

GETAWAY MARKETING, INC.
REPRESENTING NEW ENGLAND WHEELS, CORP.

AGENCY NAME: _____ DATE: _____

PURCHASE ORDER NUMBER: _____

CONTACT PERSON: _____
(Name, Telephone Number AND Email Address)

April 2010

Item	Unit Cost	Quantity	Total Cost
Base Vehicle Type and Options			
Chevrolet or GMC 135" W.B. 8,600 Chassis GVW	PENDING		
Ford E-250 138" W.B. 9,000 Chassis GVW	\$30,895	1	\$30,895
<i>FORD ONLY</i> – Extended Warranty 5yr/100,000	\$2,795		
Engine grill and exterior trim upgrade	\$386	-	\$386
Aluminum wheels & mounted full size spare tire	\$450	-	\$450
HawkEye Plus Reverse Assistance System	\$425		
Reverse Monitor in rear view mirror with camera	\$565	-	\$565
Exterior Paint Scheme Choices			
Standard Paint Scheme Reflective Stripping	\$150		\$150
Passenger Compartment Upgrades			
Seating unit upgrade – driver & front pass. seat	\$380		
Standard Seating (<i>per person</i>)	\$501	8	\$4,008
Full floor color-keyed carpeting	\$200	-	\$200
Stainless steel passenger door entry step	\$750		
Doorway hand-hold stanchion	\$125	-	\$125
Seating fabric upgrade	\$28		
Passenger individual electrical outlets	\$75	8	\$600
Integrated child seat	\$457		
Emergency Exit Window	\$30	1	\$30
Wi-Fi Internet Access basic system	\$750	-	\$750
Wi-Fi internet access amplifier	\$325		
Ferno Model35-A Mobile Transporter	\$3,500		
Ferno Model 35-A Fastener System	\$850		
GRAND TOTAL	----		\$37,607

SAMPLE CHOICES FORM

CONTRACT #TRIPS-09-CV-GM
ORDER PACKET FOR
COMMUTER PASSENGER VANS
ON CHEVROLET, GMC AND FORD CHASSIS

GETAWAY MARKETING, INC.
REPRESENTING NEW ENGLAND WHEELS, CORP.

BASIC CHASSIS

Check one: Chevrolet or GMC X Ford ____

SEATING AND FLOORING CHOICES

Seating Colors: (circle one) Blue Brown Black Burgundy

Flooring Colors: (circle one) Blue Gray Green Brown

Cloth Color Schemes & Color Coding:

Freedman Level 1 Newport Vinyl's
Freedman Level 1 Oxen Vinyl's
Freedman Level 1 Olefin Fabric

EXHIBIT C

OPTIONAL EQUIPMENT

OPTIONAL EQUIPMENT

CONTRACT # TRIPS-09-CV-GM
ORDER PACKET FOR
COMMUTER PASSENGER VANS
ON CHEVROLET, GMC AND FORD CHASSIS

GETAWAY MARKETING, INC.
REPRESENTING NEW ENGLAND WHEELS, CORP.

3.1.0 SEATING UPGRADE

3.1.1 Driver & front passenger seating options. Driver side only power seat.

3.2.0 ALUMINUM WHEELS

3.2.1 Aluminum wheels including spare tire shipped loose inside van.

3.3.0 CARPET FLOORING

3.3.1 Carpeting designed for transit use in various colors and designs, color-keyed to match seat covers.

3.4.0 EXTENDED WARRANTY

3.4.1 *FORD ONLY*- 5 years and 100,000 miles. *Not available from GM.*

3.5.0 WI-FI INTERNET ACCESS SYSTEM

3.5.1 Includes WAAV CM3 Cellular Router, Antenna, and installation. *Equipment only, does not include cellular service.*

3.5.2 Wi-Fi signal booster, cellular amplifier, to increase the signal strength and bandwidth for remote and rural areas. Includes installation.

3.6.0 PASSENGER ENTRY ASSISTS

3.6.1 Stainless steel 25" step in 60/40 doorway.

3.6.2 Passenger handhold stainless steel stanchion installed in 60/40 doorway.

3.7.0 EMERGENCY EXIT WINDOW

3.7.1 To enhance passenger safety to quickly evacuate van.

3.8.0 REVERSE DRIVING ASSISTANCES

3.8.1 HawkEye Plus Reverse Assistance System object identification sensors.

3.8.2 Reverse monitor in rear view mirror with camera on back of van.

3.9.0 CHILD SEAT

3.9.1 Integrated into passenger seat.

3.10.0 PASSENGER SEAT FABRIC

3.10.1 Upgrade seating fabric to lever 4.

3.11.0 ENGINE GRILLE & TRIM

3.11.1 Chromed grille instead of OEM standard and other body chrome trim.

3.12.0 PASSENGER ELECTRICAL OUTLETS

3.12.1 Install electrical outlets at each passenger seat to power laptops and other electronic accessories.

3.13.0 FERNO MOBILE TRANSPORTER COT

3.13.1 Model 35A Multi-level roll-in stretcher. Includes Model 460 bolster Mattress, two Model 430 Patient Restraints. Model 360 Mattress may be substituted at no additional charge. Available with burgundy or black mattress. Stretcher sold separately without fastener system (below).

3.13.2 A fastener system to secure the Model 35A stretcher. Fastener system sold separately.

EXHIBIT D

PAINT SCHEMES

EXTERIOR VEHICLE IDENTIFICATION

CONTRACT # TRIPS-09-CV-GM
ORDER PACKET FOR
COMMUTER PASSENGER VANS
ON CHEVROLET, GMC AND FORD CHASSIS

GETAWAY MARKETING, INC.
REPRESENTING NEW ENGLAND WHEELS, CORP.

This contract provides one basic exterior vehicle stripping scheme which is a reflective strip material to improve safety for the vehicle during night-time driving.

Individual corporate logos, agency name in specific size block lettering, vehicle exterior color or other vehicle identification requested by the Purchaser will be negotiated separately between the Purchaser and the Dealer outside of the TRIPS contract, but noted and included in the final Purchase Order specifications and pricing.

Your Dealer will apply the FDOT number, if required, using Helvetica medium numbers/letters, applied to each vehicle.

Basic Scheme

**Solid White Exterior.
Single Color Vinyl Reflective Stripe.**

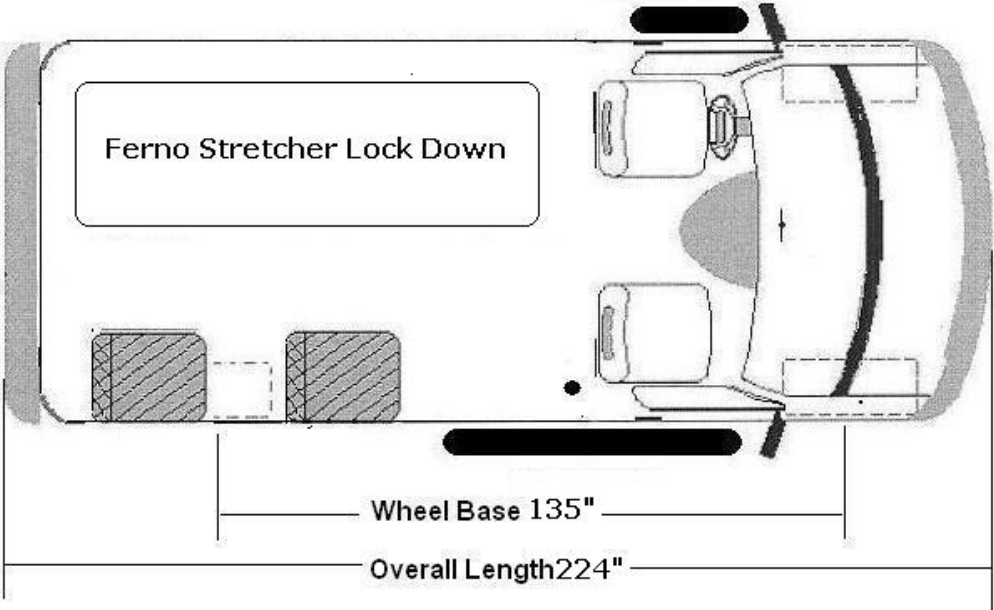


EXHIBIT E

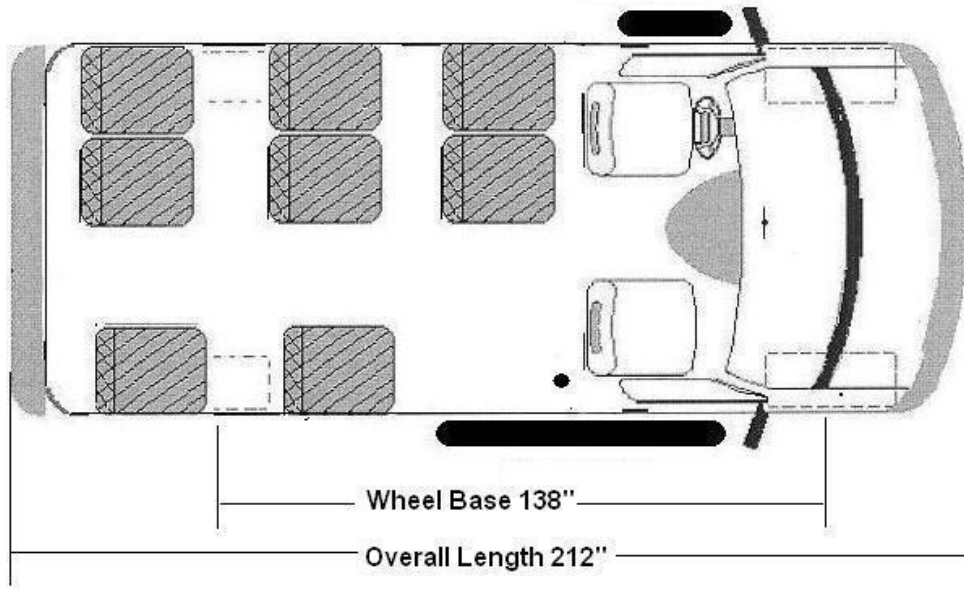
SAMPLE

FLOOR PLAN LAYOUTS

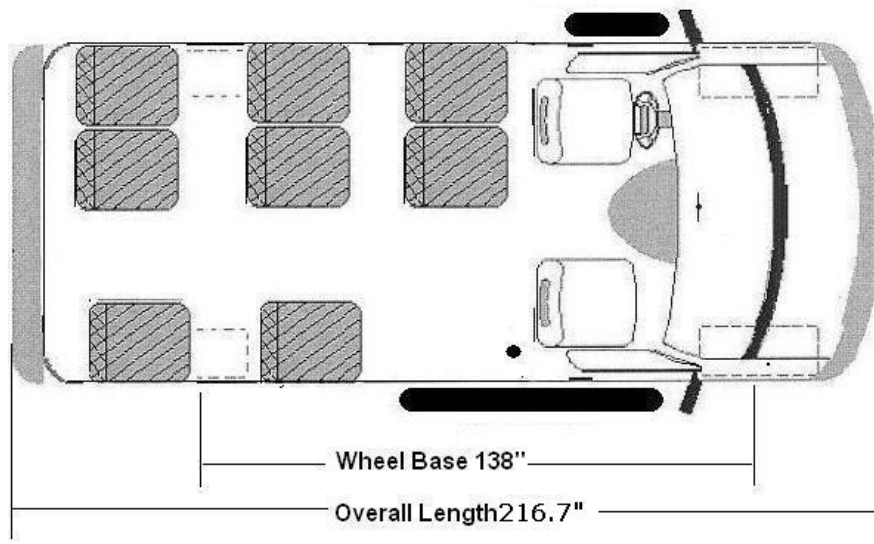
New England Wheels
GMC 2500
9000 GVWR



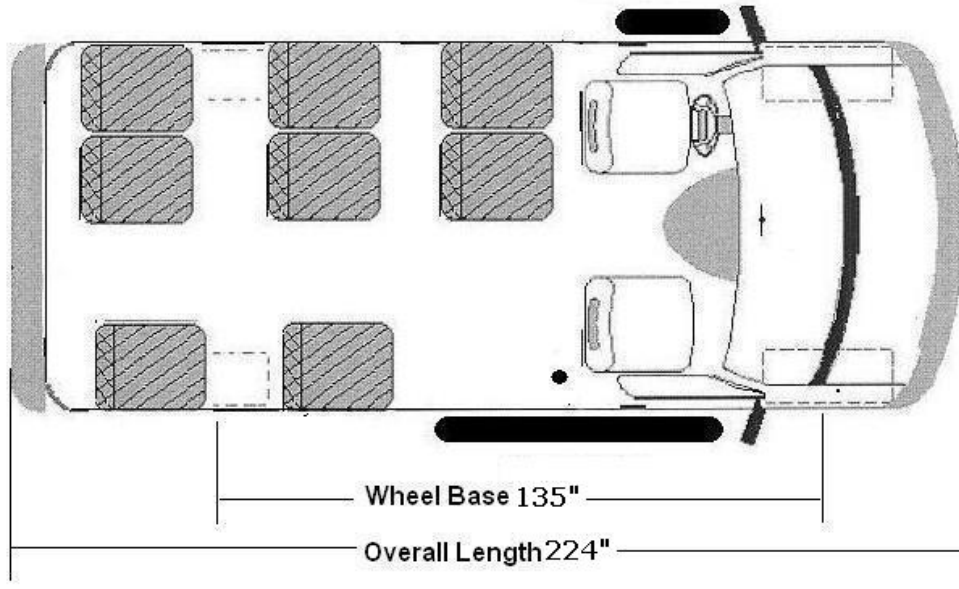
New England Wheels
Ford Standard Body Van
E-150 8600 GVWR



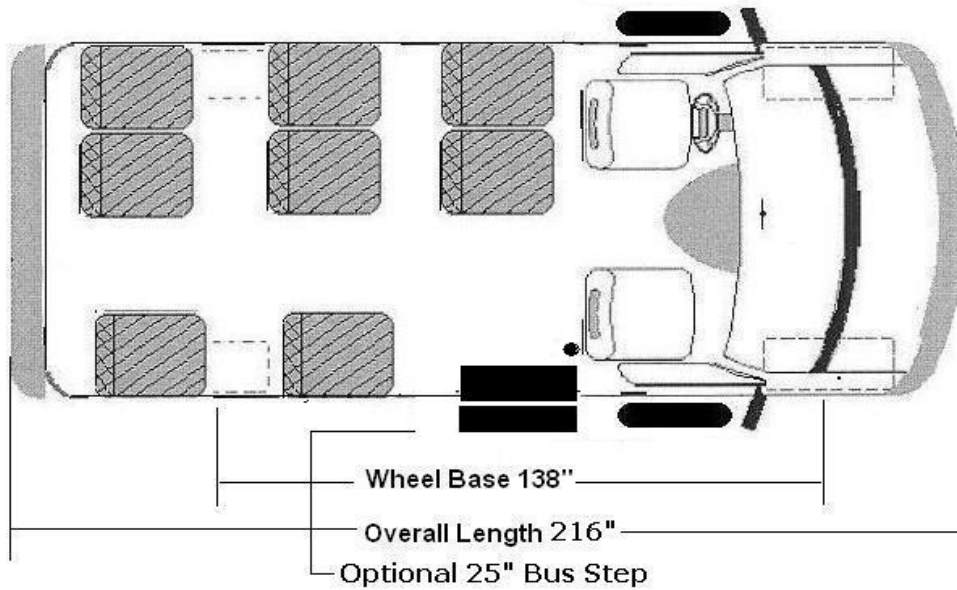
New England Wheels
Ford Standard Body Van
E-250 9000 GVWR



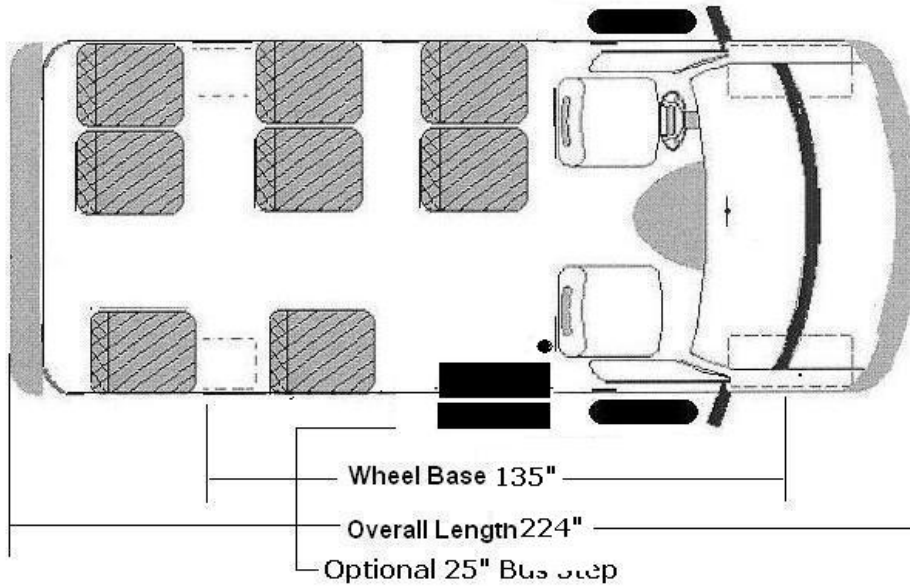
New England Wheels
Standard Body GMC 2500
9000 GVWR



New England Wheels
Ford Standard Body Van
E-250 9000 GVWR



New England Wheels
GMC 2500
9000 lbs GVWR



New England Wheels
Ford Standard Body Van
E-250 9000 GVWR

